

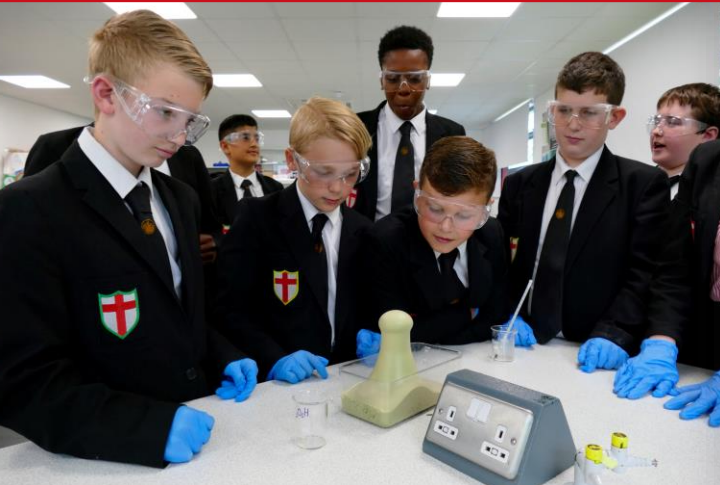


# Vacancy Pack

Teaching Assistant



# Saint George's Church of England School





Our Vision  
The Leadership Team  
The Post  
About You  
The Package  
The Application Process

# AAAT vision

Aletheia schools are motivated by Christian values to serve our communities by improving the life chances of local children. Our schools seek to embody the Christian experience of community, where gifts are shared, where the emphasis is on what can be contributed and where each is given according to need. Aletheia schools welcome those of all faiths and none and are proud of the inclusive nature and diversity of each cohort. At the heart of the Aletheia vision are the belief in educational excellence and the belief that Aletheia is called to serve pupils, staff, parents and the local community by providing places where children and young people develop and thrive intellectually, socially, culturally and spiritually.

Aletheia is committed to sustaining and further improving high-quality schools and supporting schools in need of specific improvement. We seek to provide a range of support to schools that draws upon the wealth of practice from across our Trust, broaden the expertise available to schools through flexible working arrangements and retain the capacity to respond rapidly and effectively to the needs of individual schools. Pedagogical excellence is at the heart of all we do, with a sustained focus on collaborative and mastery learning. Our Teacher Training 'Hub' status aids our mission to recruit, train and retain staff of the highest quality within our local community.

The Trust provides a coherent and logical geographical context for all constituent schools. Belonging to a local Trust offers greater opportunities for influence than single schools can achieve; through collaboration the Trust aims to be greater than the sum of its individual member schools. We believe that the success of Aletheia is fostered by the opportunities for schools, leaders and governors to step forward as co-shapers of a school-led and self-improving system. Designated as an approved academy sponsor, we offer our distinctive ethos, school improvement strategy and strength of leadership to ensure all schools are supporting students to achieve of their very best.

## AAAT will deliver its vision by:

- Developing a Trust for all ages /phases of education, with member schools working in partnership and learning from each other.
- Promoting a Church of England ethos based on a belief in the value and potential of every student to achieve excellence academically; in religious education and their wider studies and become fully the person God intends.
- Pursuing educational excellence, so that outcomes for all learners are as good as they can be.
- Creating strong leadership at all levels that impacts effectively on academy performance.

All schools joining the Trust will have already established their support for and belief in these core principles.

## OUR VISION

At the heart of our vision is the belief in inclusive, educational excellence; the belief that we are called to serve all pupils, staff, parents and the local community by providing places where all develop and thrive intellectually, socially, culturally and spiritually in order to live life in all its fullness.

**Saint George's**  
Church of England School



**All Different,  
All Equal,  
All Flourishing.**

**IN...**

Creativity  
Honesty  
Resilience  
Inclusion  
Stewardship  
Thankfulness

#weareallone

#lifeinallitsfullness

# Leadership Structure

*Executive Headteacher/CEO*

*Head of School*

*Deputy Headteacher  
(Raising Standards)*

*Deputy Headteacher  
(Teaching, Learning and Assessment)*

*Assistant  
Headteacher  
(Behaviour and  
Inclusion)*

*Assistant  
Headteacher  
(Primary Phase)*

*Assistant  
Headteacher  
(Community &  
Stakeholders)*

Support Leads:

Site Manager

ICT Lead

Finance Lead

PA to SLT

## Job Description

Grade:	Kent Range 3
Responsible to:	SENCO

### Purpose of the Job:

- To support pupils within a specific department or across departments, ensuring access to the curriculum.
- To support class teacher.

### Key duties and responsibilities:

- To participate in the planning of a range of activities for a small group of pupils.
- To assist in preparation and adaptation of teaching materials, equipment etc. which facilitates pupils' access to the curriculum.
- To assist in the preparation of the classroom, the reception of pupils, the organization of materials and the checking and clearing of equipment.
- To assist teaching staff in delivering their lessons to identified students ensuring progress is made
- To assist in meeting the students' needs for encouragement and reassurance.
- To attend to the students' personal requirements and physical care on a daily basis and encourage independence at all times.
- To implement procedures for the monitoring, assessment and recording of the pupils' progress
- To contribute where appropriate to any multi-disciplinary discussions of the pupils' needs/progress, to contribute to informal reviews and annual reviews.
- Provide support for pupils outside of the classroom to enable them to fully participate in activities
- Work with other professionals from outside of the school
- Support students with emotional or behavioural problems & help develop their social skills
- Support and implement specific programmes of study within small groups of targeted pupils.
- To undertake additional responsibilities within the department

## Teaching Assistant

Kent Range 3 - £19,293 per annum (pro rata £13,455)

30 hours per week

Term Time Only + 5 days (39 weeks)

Required to start - ASAP

An exciting opportunity has arisen for a candidate of exceptional ability to join our Learning Support Team in this over-subscribed and successful Church of England school.

Saint George's Church of England school is an all-through school and part of the Aletheia Anglican Academies Trust. It has an existing reputation for high quality education with a relentless focus upon high expectations and aspirations.

We are a friendly, dynamic and innovative school and pride ourselves on our commitment to ensuring student progress through high quality teaching and learning provision for all. The successful applicant will share these values and play an active part in delivering on this commitment.

The successful applicant will have excellent communication skills to develop good relationships with students and staff. Experience of working within a school environment would be an advantage.

We would love to hear from you if you:

- want to work in a supportive and caring environment
- are committed to enabling every student to achieve the very best they can

Applications are also welcomed from graduates seeking experience towards a career in teaching.

Please download an application pack below or at <https://aat.uk/recruitment/> and return your application by email to Elise Batcheldor, HR & Administration Officer at [batcheldore@sgsce.co.uk](mailto:batcheldore@sgsce.co.uk)

Closing Date: Monday 27<sup>th</sup> June 2022 - 12 noon

Interview Date: To be confirmed

Saint George's Church of England School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and governors to share this commitment. All successful candidates will be subject to an enhanced DBS check along with other relevant employment checks, including overseas criminal background checks where applicable. Our policy statement on the recruitment of ex-offenders can be found on our website. All new employees, volunteers and governors will be required to undertake safeguarding training on induction which will be regularly updated in line with statutory guidance.

